

Records Commission Minutes

Monday, October 9, 2023 – 5:45 PM

Council Chambers

Item	Presented By:	Action	Topic	Report
Call to Order & Roll Call	Mr. Hirth		Commission Members: Ron Hirth, Chair Eric Pridonoff, Fiscal Officer Rob Butler Solicitor Denise Van Pelt, Police Clerk Paula Burgin, Village Clerk	The Records Commission convened its regular meeting on Monday, October 9, 2023 at 5:45 PM with chair Ron Hirth, Village Administrator, presiding. Roll call of committee members: Ms. Burgin: Present Mr. Butler: Present Mr. Hirth: Present Mr. Pridonoff: Present Ms. Van Pelt: Present
Set the Agenda & Adopt	Mr. Hirth	Review & Motion		Motion to adopt agenda by Mr. Pridonoff. Second by Mr. Butler. All voted in favor.
Persons Registered to Address the Committee	None		None	None
Minutes to be Approved	Mr. Pridonoff	Review & Motion	Commission Minutes – 5/8/2023	Motion to accept the minutes by Ms. Burgin. Second by Mr. Butler. All voted in favor.

Discussion				
New Business	Mr. Butler		•	<p>Mr. Hirth affirms the commission rules and regulations are being observed. All meeting notes and minutes are being posted. The meeting has taken place according to Secretary of State rules.</p> <p>Abatement of old records under RC-2 was accomplished back in January and February.</p> <p>State of Ohio Audit of the Village through a private contractor approved the Village's records policy.</p> <p>Mr. Boymel continues to work diligently with the PD on public records requests.</p>
Pending Business				
Old Business			•	
Announcements				.
Adjourn				<p>Motion to adjourn by Mr. Pridonoff.</p> <p>Second by Mr. Butler.</p> <p>All voted in favor.</p>

Approvals:

_____ Date: _____

Submitted by Eric Pridonoff, Fiscal Officer

_____ Date: _____

Ron Hirth, Chair

_____ Date: _____

Paula Burgin, Asst. Clerk of Council